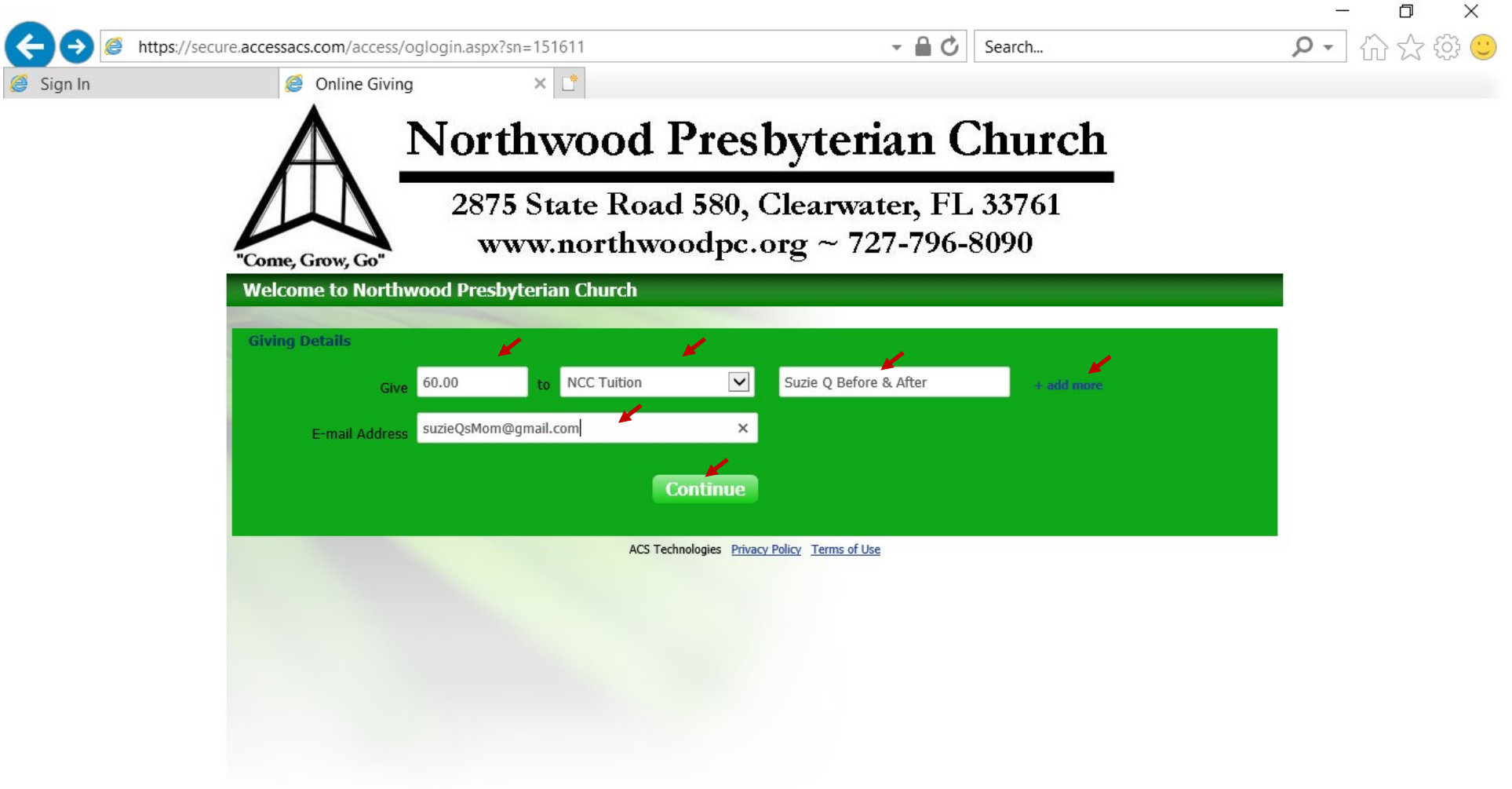
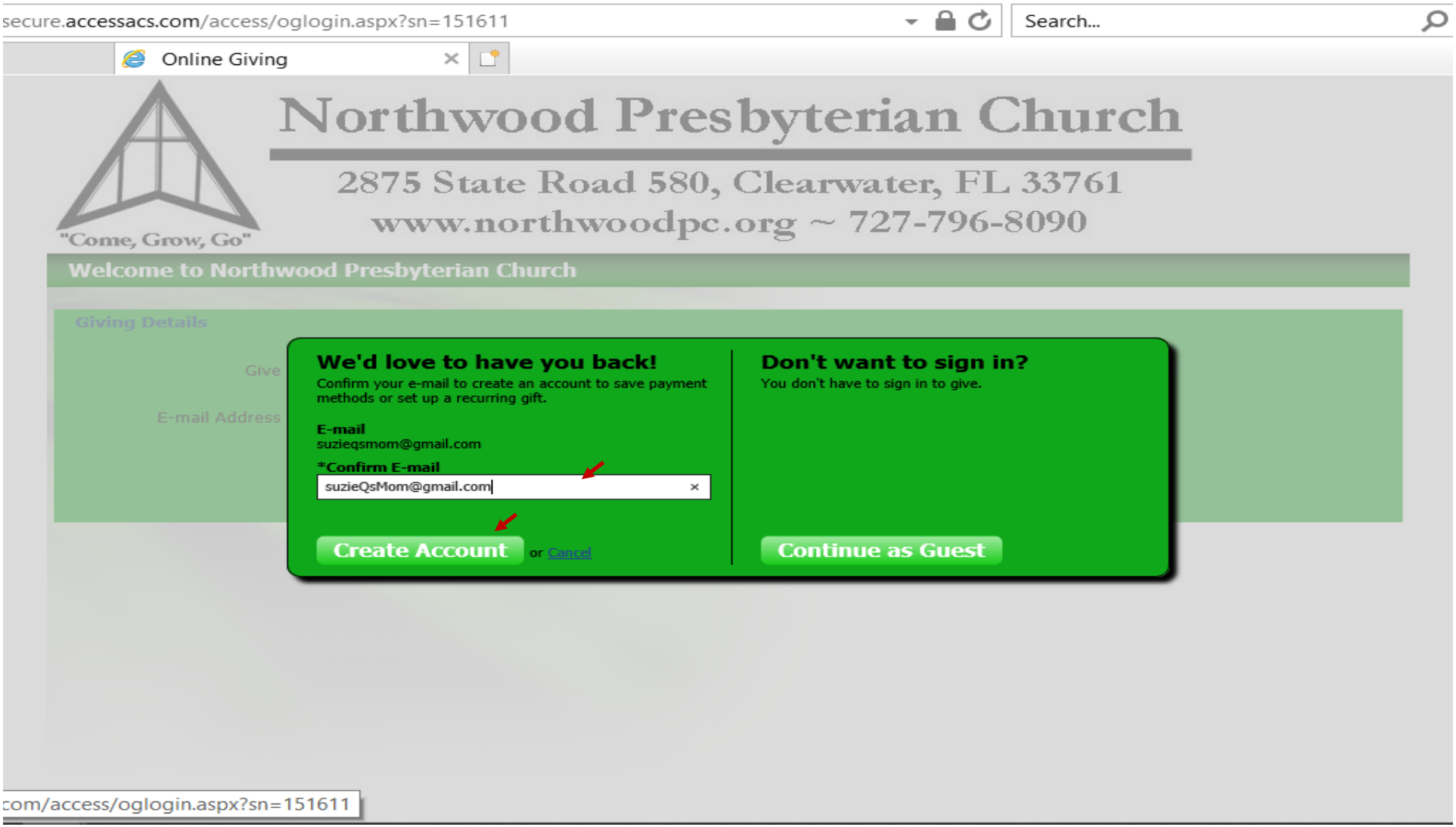
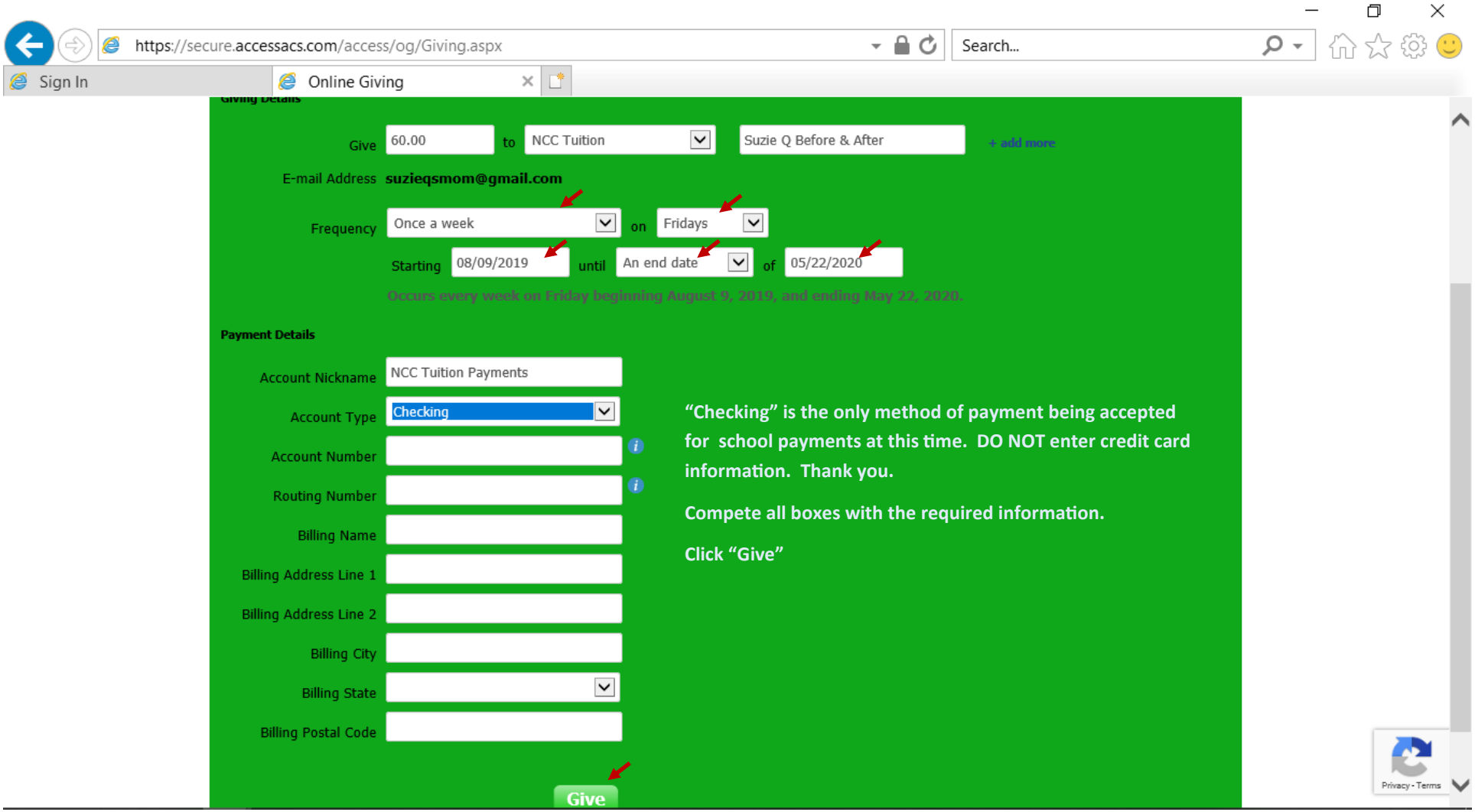


1. Follow the link provided in the email to the above landing page.
2. Enter the tuition amount for your child in the “Give” box.
3. Select “NCC Tuition” from the drop down menu.
4. Enter you child’s name as they are registered. If you are paying for more than one child click “+ add more” to add the second name.
5. Enter your email address.
6. Click “Continue.”



7. Enter your email in the “Confirm E-mail box.”
8. Click “Create Account.”



9. The first three boxes will be populated with information you've already entered.
10. Set up the recurring payment by selecting these options from the drop down menus. More boxes will appear as you make your selections:

    Frequency- "Once a week"
    On- "Fridays"
    Starting- "08/09/2019
    Until- "An end date"
    Of- "05/22/2020"

11. Complete the payment details in full. You must select "CHECKING " or additional fees will be assessed.
12. Be sure to click "Give" and following the remaining prompts.